

Regd. & Corporate Office : 401-402, Lusa Tower
Azadpur Commercial Complex, Delhi -110 033
Telefax : +91 1127679700-05 (6 Lines)
e mail : info@insecticidesindia.com
www.insecticidesindia.com
CIN : L65991DL1996PLC083909



Reference No.: Folio No: _____

Dated: 20-01-2022

Name of the Shareholder /Sole/First Holder:

Address:

Dear Shareholders,

Subject: Mandatory furnishing of PAN, KYC details and Nomination by holders of Physical Securities

This is to inform you that the Securities & Exchange Board of India (SEBI) vide its circular SEBI/HO/MIRSDMIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 has made it mandatory to furnish PAN, e-mail address, mobile number, bank account details and nomination by holders of physical securities.

You are requested to furnish Valid PAN, KYC and nomination immediately to the RTA. In this connection following forms have been notified by SEBI:

Forms	Description
Form ISR-1	Request for registering PAN, KYC details or changes / updation thereof
Form ISR-2	Confirmation of Signature of securities holder by the Banker
Form SH-13	Nomination Form
Form ISR-3	Declaration for Nomination opt-out
Form SH-14	Change in Nomination

The above forms can be downloaded from Company website: www.insecticidesindia.com – Investor’s Desk – Circular to Shareholders or RTA website: www.alankit.com

Shareholders shall submit form ISR-1 for updating PAN and other KYC details to RTA of the Company *i.e. Alankit Assignments Limited*. In case of mismatch in the signature of the holder in the records of RTA, the shareholders shall furnish original cancelled cheque and banker's attestation of the signature as per form ISR-2. However, it is desirable that the shareholders send the original cancelled cheque with name of shareholder printed on it and the duly filled ISR 2 form along with ISR 1 form to update signature so as to avoid further correspondence in case of signature mismatch.

Shareholders shall continue to use form SH-13 and SH-14 for declaration of nomination and change in nomination respectively. However, in case shareholders want to opt-out of nomination, form ISR-3 has to be filed.

Freezing of Folios without PAN, KYC details and Nomination:

- a. Folios wherein any one of the said document / details are not available on or after April 01, 2023, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA and also will not be eligible for receipt of dividend in physical mode.
- b. After December 31, 2025 the frozen folios shall be referred by RTA/Company to the Administering Authority under the Benami Transactions (Prohibitions) Act, 1988 and/ or Prevention of Money Laundering Act,2002.

Shareholders are also requested to ensure that their PAN is linked to Aadhar by March 31, 2022 or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of your folio.

You are requested to forward the duly filled forms and documents along with the related proofs as mentioned in the respective forms to the Registrar and Share Transfer Agent viz. Alankit Assignments Limited ("RTA") at below mentioned address:

Alankit Assignments Limited
Registrar and Transfer Agent
Alankit House
4E/2 Jhandewalan Extension
New Delhi – 110055
Phone: 011-42541234 / 23541234
Email: rta@alankit.com Website: www.alankit.com

For any assistance you may Contact the following persons:

Mr. Shubham Jain,
Assistant Company Secretary
Insecticides (India) Limited
Phone No. – 011 27679700
E-mail ID – shubham.jain@insecticidesindia.com

Thanking You
Your Faithfully

For Insecticides (India) Limited

Sd/-
Sandeep Kumar
Company Secretary & CCO